Shared Governance Bodies
www.utsa.edu/gov

Faculty
System FAC

Faculty
Faculty Senate

Staff
Staff Council

Faculty have a special role!

University Assembly
Standing Committees

Students
Student Government
Faculty Senate
www.utsa.edu/senate

- Faculty have a “major role in the governance of their respective institutions” (UT System Regents’ Rule 40101)
- At UTSA the Faculty Senate executes this role on behalf of the General Faculty
- The Faculty Senate reviews and formulates policy on matters pertaining to faculty
  ➔ Handbook of Operating Procedures (HOP)
- The Faculty Senate is part of the approval chain
Handbook of Operating Procedures (HOP) www.utsa.edu/hop

- UTSA’s rules
- Some important HOP rules for faculty:
  - 2.10 Faculty Reappointment, Promotion, and Tenure
  - 2.11 Annual Faculty Performance Appraisal for Merit Pay Consideration
  - 2.24 Third-Year Review
  - 2.25 Development Leave Program
What is new this year in the senate?

- New administrative assistant: Kelly Garza
- Rowdyspace
  - Folder for each meeting containing all documents
    [https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2010-2011](https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2010-2011)
  - Make preliminary minutes available within a week after a meeting
  - Folder for each committee to share information
- Webpage: Minutes, Resolutions
- Newsletter
- Group picture before next meeting (3:15pm)
Report items

- New HOP policy approved: 2.35 Academic Program Substantive Change
- Faculty Recruitment Manual
- New provost’s guidelines for P&T, 3rd Year Review, PPE: http://provost.utsa.edu/VPAFS/information.asp
- AAUP Summer Institute
- New faculty lounge in the Teaching & Learning Center, JPL 4.03.03A
Committee Tasks for This Year

Com. on Handbook of Operating Procedures
- PPE policy
- Emeritus criteria

Academic Freedom and Tenure Committee
- PPE policy
- Monitor PPE/PIP process (see HOP 2.22, III.4)

Evaluations, Merit, Rewards, and Workload Com.
- Develop merit policy (annual reports)
Committee Tasks for This Year

Budget Committee
- Review university budget and inform senate about issues affecting faculty

Nominating, Elections, and Procedures Com.
- Update Faculty Senate Bylaws
Senators

- Please read
  - all documents that will be discussed in the senate meetings
  - the Faculty Senate Bylaws: [http://www.utsa.edu/Senate/ByLaws/Article_I.html](http://www.utsa.edu/Senate/ByLaws/Article_I.html)

- Communicate with the faculty in your department:
  - Report important information that has been discussed in the senate
  - Identify issues that should be discussed the senate

- Embrace your role as faculty advocates